

NOTICE OF INTENT TO VACATE

To: _____

From: _____

Date: _____

Please be advised that on _____ we intend to move from our residence at _____

We understand that our Rental Agreement calls for _____ days' notice before we move.

This writing is the authority to satisfy that requirement and place you on notice of our intention.

We understand that we are responsible for paying rent through the end of the notice period called for in the Rental Agreement.

We understand that our deposits will be refunded within _____ days after we have moved out completely and returned the following:

_____ (keys) (garage door openers) etc. _____

to _____ (management) _____ (owner) _____,

so long as we leave our dwelling reasonably clean and undamaged.

Reasons for leaving:

Forwarding address:

In accordance with our rental agreement, we agree to the following:

Tenant _____ Tenant _____

Received by _____ Date: _____